September 4, 2014

Reginald Alston, Chair  Kathryn Hoyer  Timothy Offenstein
Mylinda Granger, Vice Chair M.T. Hudson  Steve Parsons
Kaamilyah Abdullah-Span Kathleen Hug  Susan Searing
Thomas Anderson  Katherine Johnson  Todd Short
Dylan Boot  Tracy Kleparski  James Shriner
Carlton Bruett  Carl Lewis  Samuel Smith
Kathie Buttitta  Patricia Malik  Heather Wright
Julie Hengst  Joe Minarik

Dear Committee Members:

The purpose of this letter is to request your service on the Committee on Access and Accommodations (CCAA). Reginald Alston, Professor and Associate Chancellor, has graciously agreed to serve as Chair of the committee. Mylinda Granger, Coordinator with the Office of Disability Resources and Educational Resources, will serve as Vice Chair.

The EDGE (Enhancing Diversity, Guiding Excellence) Advisory Council has shared with us the progress of your committee’s work from 2013-2014. In particular, we are pleased to see the efforts related to building the accessibility registry and raising the awareness of accessibility on campus. We understand from the recent Diversity Planning Summit that you will be continuing to build on the momentum and initiatives from last year. The expectation is that your committee will work collaboratively with other diversity committees and other stakeholders to actualize the goals of the Diversity Values Statement.

Similar to last year, your committee will be given a budget of up to $10,000 to support its efforts. Financial transactions will be monitored and processed through the Office of Diversity, Equity, and Access. Your committee will need to develop a budget and outline the goals and the measures of success prior to any distribution of funds.

At this time, the first meeting of CCAA has not been scheduled. In the next few days you will receive an email request to finalize the meeting time. If you are unable to serve, please contact Medra Roberts-Southerland, Senior Diversity Initiatives Specialist, who will be helping to provide staff support to this committee.
Finally, we ask that your committee provide a report to EDGE in May 2015 that describes the committee’s work during 2014-2015 and goals for 2015-2016.

Thank you in advance for your service on this important committee. Your work is crucial and valued.

Sincerely,

Phyllis M. Wise
Chancellor

Ilesanmi Adesida
Vice Chancellor for Academic Affairs and Provost